



Request for Application Access

Organization Information

Company _____

DUNS: _____

User Information

Name: _____

Phone: _____

Title: _____

FAX: _____

Street Address: _____

E-mail: _____

City, State, Zip: _____

Request Effective Date: _____

√ Check Action Being Requested:

- New Access
- Change Access

 Cancel Access
Requested by:

Email:

√ Check Role Being Requested**External:**

- Customer
- Customer Read Only

Internal GRS Only:

- Operator
- Operator Read Only
- Plant Operator
- Plant Operator Read Only
- Security Administrator

√ Check Requested Receipts

- E-mail alert – notice posted on website
- E-mail alert - Nom quantity reduction
- E-mail alert - Invoice posted on website
- Hard copy Invoice by mail

User's Signature_____
Supervisor's Signature**Access request must be signed by both the User requesting access and a Supervisor.****This section to be completed by Gill Ranch**

Asset Owner or Delegate: Denny Henderson, Ruth Clark, Emily Roberts or Marvin Hoffman

Approval Signature_____
Date

SOX Lead (For Internal User only):

Approval Signature_____
Date**Assigned User ID:** _____**Completed by:** _____**Date:** _____