



Request for Application Access

Organization Information

Company _____

DUNS: _____

User Information

Name: _____

Phone: _____

Title: _____

FAX: _____

Street Address: _____

E-mail: _____

City, State, Zip: _____

Request Effective Date: _____

√ **Check Action Being Requested:**

- New Access
- Change Access

Cancel Access
Requested by:

Email:

√ **Check Role Being Requested**

External:

- Customer
- Customer Read Only

Internal GRS Only:

- Operator
- Operator Read Only
- Plant Operator
- Plant Operator Read Only
- Security Administrator

√ **Check Requested Receipts**

- E-mail alert – notice posted on website
- E-mail alert - Nom quantity reduction
- E-mail alert - Invoice posted on website
- Hard copy Invoice by mail

User's Signature

Supervisor's Signature

Access request must be signed by both the User requesting access and a Supervisor.

This section to be completed by Gill Ranch

Asset Owner or Delegate: Denny Henderson, Ruth Clark, Emily Roberts or Marvin Hoffman

Approval Signature

Date

SOX Lead (For Internal User only):

Approval Signature

Date

Assigned User ID: _____

Completed by: _____

Date: _____